

Continuing Professional Development (CPD) Course

Risk Based Methodology for Property Appraisal

**A one-day course to be held at Health Facilities Scotland, Glasgow
Tuesday 28th February 2012**

Course Aims

This course will provide training on the risk based methodology for property appraisal to assist those responsible for or for providing information that supports the development of a Property and Asset Management System. Whilst this training is specific to the estate as an asset, the principles can be used for the appraisal of an organisation's other assets.

Course Objectives

This course will provide participants with an overview of the suggested methodology for carrying out a property appraisal of the estate. The proposal recognises that the condition and performance of the NHS estate as an asset is assessed and maintained to ensure it is fit for purposes and safe for patients and staff.

A significant outcome of applying this methodology will be to enable a consistent approach to determining the quality of estate assets.

Course Content:

This course will consist of a series of lectures and presentations, workshops and interactive activities providing training on the proposed methodology covering:

- Developing the scope of the appraisal;
- Deciding on the level of detail required from the appraisal;
- The six facet approach – ranking protocols – elements and sub-elements;
- How to incorporate SCART and GREENCODE information within the methodology;
- Establishment and reporting of costs;
- The principles of the risk assessment process;
- Data collection, management and reporting;
- Performance analysis;
- Estate investment planning.

Audience:

Directors of Facilities, Directors of Finance, Capital Planning and Premises Development Teams are all invited to attend.

**The fee for this one-day course is £170 (VAT not applicable) for
NHSScotland employees and £210 (plus VAT) for non NHSScotland
employees**

lunch & refreshments

If you would like to reserve your place on this course please complete the attached form and return to Hazel Black at Health Facilities Scotland.

E-mail: nss.hfseducation@nhs.net visit our web site <http://www.hfs.scot.nhs.uk>

Enrolment Form

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Delegate Information

Name

Position

Organisation.....

Healthcare Base

Address

.....

Town Postcode

Telephone Fax

E-mail..... (Required for confirmation)

Order no:..... ***Please note no booking will be confirmed without an approved order number**

Do you have any Dietary or Access Requirements?.....

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Methods of payment

All payments must be sent to the following address:

**NHS National Services Scotland
Financial Services
Gyle Square
1 South Gyle Crescent
Edinburgh
EH12 9EB**

By BACS: Payable to National Services Scotland
Account No: 12317567 Sort Code: 08-33-00.
Please send BACS remittance form as confirmation
of payment.

Data Protection

We may wish to send you information about other services which we think you may be interested or pass on your details to other bona-fide organisations for mailing purposes. If you do not wish to receive information about other services or events please tick this box.

If you do not wish to receive information from other bona-fide healthcare organisations please tick this box.

CANCELLATION POLICY:

10 working days notice is required for the cancellation of a booking

Email to nss.hfseducation@nhs.net