

***Continuing Professional Development (CPD) Course***

# **NEC3 Frameworks Scotland: Awareness Day and Project Walk Through**

**A half-day course (AM) to be held at Meridian Court, Glasgow**

**Thursday 15<sup>th</sup> March 2012**

## **Course Aims/Objectives/Content**

A special one day training event has been designed to supply delegates with an Overview of Frameworks Scotland and will include such topics as:

Procurement Process	Selecting a PSCP
Design quality	Innovation and best practice
Educating the Project Team	Managing Risk
Financial issues	Benchmarking & Value for Money
Project Walkthrough	

## **Target Audience**

This is an essential training event for those involved with or planning a major Capital project, and will bring delegates up to date with the delivery of projects through the Framework. Project Directors, Project Managers, Capital Works Managers/Officers, Directors of Estates & Facilities and other associated officers are invited.

**This is a free event for NHSScotland employees and £105 (plus VAT) for non NHSScotland employees** includes refreshments

If you would like to reserve your place on this course please complete the attached form and return to Hazel Black at Health Facilities Scotland.

E-mail: [nss.hfseducation@nhs.net](mailto:nss.hfseducation@nhs.net) visit our web site <http://www.hfs.scot.nhs.uk>

## Enrolment Form

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Thursday 15<sup>th</sup> March 2012

### Delegate Information

Name .....

Position .....

Organisation.....

Healthcare Base .....

Address .....

.....

Town ..... Postcode .....

Telephone ..... Fax .....

E-mail..... (Required for confirmation)

Order no:..... **\*Please note no booking will be confirmed without an approved order number**

Do you have any Dietary or Access Requirements?.....

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### Methods of payment

All payments must be sent to the following address:

**NHS National Services Scotland  
Financial Services  
Gyle Square  
1 South Gyle Crescent  
Edinburgh  
EH12 9EB**

**By BACS:** Payable to National Services Scotland  
Account No: 12317567 Sort Code: 08-33-00.  
Please send BACS remittance form as confirmation of payment.

### Data Protection

We may wish to send you information about other services which we think you may be interested or pass on your details to other bona-fide organisations for mailing purposes. If you do not wish to receive information about other services or events please tick this box.

If you do not wish to receive information from other bona-fide healthcare organisations please tick this box.

### **CANCELLATION POLICY:**

**10 working days notice is required for the cancellation of a booking**

**Email to [nss.hfseducation@nhs.net](mailto:nss.hfseducation@nhs.net)**